

**BY ORDER OF THE COMMANDER  
AIR FORCE MATERIEL COMMAND**



**AIR FORCE INSTRUCTION 36-2833**

**AIR FORCE MATERIEL COMMAND**

**Supplement 1**

**3 OCTOBER 2001**

**Personnel**

**SAFETY AWARDS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This supplement applies to all AFMC organizations including product centers, logistics centers, laboratories, and test centers. This supplement does not apply to the Air National Guard or US Air Force Reserve units and members.

**SUMMARY OF REVISIONS**

This supplement supersedes AFI 36-2833, AFMC Sup 1, 23 May 2001.

**AFI 36-2883, 21 July 2000, and IC 2001-1, 24 July 2001 are supplemented as follows:**

2.2.4. Send award nominations through channels to HQ AFMC/SE by 15 Nov after the fiscal year award period, unless otherwise specified. Submit nominations electronically on Air Force Form 1206, Nomination for Award. Use a single page in bullet or paragraph form. Calculate your own mishap and injury rates submitted in your nominations. The AFMC Safety Office will determine which AFMC nominations will be forwarded to HQ AFSC.

2.3.1. Winners of AFMC safety awards will receive plaques funded by HQ AFMC/SE.

2.4.4. (Added) The HQ AFMC Safety Office will select AFMC safety award winners and notify selectees through channels by 15 January after the fiscal award period. Plaques, certificates, and letters will be forwarded by the following 15 March.

2.4.5. (Added) AFMC system safety personnel (including part-time system safety personnel in the laboratories, program offices, and ALC directorates) receive awards through the AFMC Safety Professional Awards program (Section Z).

57.1. All AFMC units with a flying mission are eligible for this award. Units may submit a single nomination for the USAF Flight Safety Plaque and the AFMC Flight Safety Plaque.

***Y-AFMC Flight Safety Awards(Added)***

**95. (Added) Purpose.** This award is presented to AFMC individuals or units to recognize contributions to the AFMC flight safety program.

**96. (Added) Eligibility.** All AFMC units with a flying mission are eligible for this award.

**97. (Added) Selection Criteria.** The AFMC awards board considers nominations and selects winners based upon the facts contained in the nomination package.

**98. (Added) Nomination Procedures.** Submit nominations to HQ AFMC in the format of the USAF Flight Safety Plaque.

***Z- AFMC Safety Professional Awards (Added)***

**99. (Added) Purpose.** These awards are presented to military and civilian safety managers, superintendents, specialists, technicians, engineers, and safety representatives (full- and part-time) who, through their leadership and dedicated effort, make major contributions to the AFMC safety and mishap prevention programs.

**100. (Added) Eligibility.** Eligibility is in one of the award categories listed below. Individuals with GS-018 or GS-803 occupational series, a 150X1 Air Force Specialty Code, or working full-time in a system safety capacity, are eligible in Categories I through IV. All military and civilians, regardless of grade and occupational series and codes, are eligible for Category V, except full-time safety professionals.

- Category I - Outstanding Senior Safety Program Manager of the Year. Must be GS-12, MSgt, or higher, and have program management responsibility for an entire mishap prevention program or one or more major disciplines at the center, wing, laboratory, or major command level.
- Category II - Outstanding Intermediate Safety Program Manager of the Year. Must be GS-11 or GS-12, TSgt or higher, any safety discipline, with program management responsibility for a major program element, not otherwise qualifying for category I, at any organizational level.
- Category III - Outstanding Safety Specialist/Technician of the Year. Must be grade GS-11, TSgt, or lower, any safety discipline, nonmanagement, at any organizational level.
- Category IV - Outstanding Safety Engineer of the Year. Must be a GS-803, or military equivalent performing full-time in a system or ground safety capacity, any grade, nonmanagement, at any organizational level.
- Category V - Outstanding Safety Representative of the Year. Any individual performing part of their duties in some safety capacity, regardless of grade or unit of assignment. NOTE: Designated Union Safety Representatives are included in this category.

Grade or rank eligibility may be waived if warranted by the organizational structure. Submit waiver justification with the nomination.

**101. (Added) Selection Criteria:** Categories I and II nominees are selected based on contributions in the areas of: planning, executing, and controlling mishap prevention programs; quality; leadership; and impact on the center, wing, laboratory, or major command program.

101.1. (Added) Categories I and II nominees are selected based on contributions in the areas of: planning, executing, and controlling mishap prevention programs; quality, leadership; and impact on the center, wing, laboratory, or major command program.

101.2. (Added) Categories III and IV nominees are selected based on significant contributions through job competence, interface with other functional areas, involvement with quality, professionalism, and special activities that benefited the installation's safety program.

101.3. (Added) Category V nominees are selected based on contributions to their unit and the installation's mishap prevention program. You can apply Categories II, III, and IV criteria.

**102. (Added) Nomination Procedures.** Each center, wing, laboratory, detachment, and HQ AFMC safety unit may nominate one person per category. Forward electronic nominations on AF Form 1206 through the installation safety chief, who will chair a committee to decide on one nominee per category per installation. Submit nominations in a one-page bullet or paragraph format to arrive at HQ AFMC by 15 November following the award period (fiscal year).

***AA– AFMC Outstanding Ground Safety Program Award (Added)***

**103. (Added) Purpose .** The organization with the most effective overall ground safety program receives this, the highest AFMC ground safety award.

**104. (Added) Eligibility :**

- All Centers/Wings.
- Two awards per fiscal year.
- One plaque (Category I) for Depots and Test Centers.
- One plaque (Category II) for Centers, wings, and research and development activities.

**105. (Added) Selection Criteria .** The AFMC Safety Awards Board considers:

- Data that HQ AFMC keeps on each organization's safety program (i.e. Command safety inspections and staff visits).
- Quality of mishap investigation, reports, and analysis.
- Noteworthy achievements in mishap prevention efforts (both AFI 91-204 Safety Investigations and Reports reporting and Office of Workers' Compensation Program (OWCP) injury case create experience).
- Innovative efforts to improve processes.
- Crossfeeding of good ideas, successful programs, best practices, etc., to HQ AFMC and other centers/wings.
- Center/wing inputs to HQ AFMC Safety Crosstell publication.
- Safety engineering that prevents mishaps.
- Timeliness of upchannel data submissions.
- Training support to base personnel (i.e. supervisor safety training, motorcycle/traffic safety, and safety professional).

**106. (Added) Nomination Procedures .** Submit electronic nominations on AF Form 1206 using a one-page bullet or paragraph format..

***AB– Patricia Terrill Memorial System Safety Award (Added)***

**107. (Added) Purpose.** To recognize system safety personnel (military or civilian) who have made significant contributions to the overall safety of their managed system.

**108. (Added) Eligibility.** Military and civilian full-time and part-time system safety personnel are eligible, regardless of grade and occupational series or codes. Nominees must be qualified as system safety personnel.

**109. (Added) Selection Criteria.** Nominees are selected based upon their contributions to improve the safety of the system that they are responsible for. Both management and engineering (design) efforts will be considered. Effectiveness of the individual program's System Safety Group (SSG) will be a major factor of consideration.

**110. (Added) Nomination Procedures.** Each product center, logistics center, and laboratory may submit as many nominations as they wish. Forward electronic nominations on AF Form 1206 (single page bullet or paragraph format) through the center or laboratory system safety manager to arrive at HQ AFMC/SES by 15 November following the award period.

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